

AGENDA

City Council Meeting

6:30 PM - Tuesday, February 28, 2023



In order to best accommodate space in the Council Room members of the public desiring to speak during Public Forum are asked to please submit a request to the City Clerk by noon on the day of the City Council meeting, email requests can also be read aloud at the meeting. City Clerk Lynn Ciarleglio may be reached via email at CityClerk@derbyweb.com or phone at 316-788-3132. Questions or comments on agenda items may also be submitted to your elected officials directly by e-mail or phone before the meeting (contact information at www.derbyks.com) or to the City Clerk.

For Public Hearings on specific agenda items, you do not have to sign up in advance to speak. If you prefer, you can send your comments to the City Clerk by noon on the day of the meeting, and those comments will be read aloud at the Hearing.

This meeting is held in the City Council Room at City Hall, 611 N. Mulberry Rd. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the City's ADA Coordinator at 316-788-1519 for assistance.

	Page
1. CALL MEETING TO ORDER	
2. FLAG SALUTE	
3. INVOCATION	
4. ROLL CALL	
5. ACCEPTANCE OF AGENDA	
5.1. Adoption of the Agenda Recommended Motion: Approve the meeting agenda, as presented.	
6. PRESENTATIONS	
6.1. Derby Police Department 2022 Annual Report Agenda Item Report - AIR-23-037 - Pdf	5 - 14
6.2. Fire and Rescue 2022 Annual Report Agenda Item Report - AIR-23-033 - Pdf	15
7. PUBLIC FORUM	
8. CONSENT AGENDA	
8.1. Consideration of Minutes City Council - 14 Feb 2023 - Minutes - Pdf	17 - 34

8.2.	Farmers Market Agreement Renewal Agenda Item Report - AIR-23-032 - Pdf	35 - 39
8.3.	Sedgwick County Volunteer Transportation Services Agreement Agenda Item Report - AIR-23-038 - Pdf	41 - 51
8.4.	Sale and Conveyance of Property to ASHR First, LLC (Oxford Derby Memory Care) Agenda Item Report - AIR-23-029 - Pdf	53 - 65
8.5.	Reappointment to Sedgwick County Community Corrections Advisory Board Agenda Item Report - AIR-23-041 - Pdf	67
	Recommended Motion: Approve the Consent Agenda, as presented	
9.	NEW BUSINESS	
9.1.	Zone Change: 2225 E. Meadowlark Blvd. (R-1 "Single-Family Residential District" to R-3 "Multiple-Family Residential District") Agenda Item Report - AIR-23-027 - Pdf	69 - 95
	Recommended Motion: Adopt an ordinance changing the zoning of the subject property from R-1 "Single-Family Residential District" to R-3 "Multiple-Family Residential District" based on the Planning Commission's findings of fact; and instruct the City Clerk to withhold publication of the ordinance until the plat of the property is recorded, which shall occur no later than one year after adoption of the ordinance.	
9.2.	Zone Change: 1563 N. Buckner St. (R-1 "Single-Family Residential District" to I-1 "Institutional District") Agenda Item Report - AIR-23-011 - Pdf	97 - 108
	Recommended Motion: Adopt an ordinance changing the zoning of Lot 9, Fulton Heights Addition from R-1 "Single-Family Residential District" to I-1 "Institutional District" based on the Planning Commission's findings of fact.	
9.3.	Pavement Rehab Change Order for Sunset Drive Agenda Item Report - AIR-23-030 - Pdf	109 - 110
	Recommended Motion: Authorize execution of a change order to the 2023 Pavement Rehab project for \$169,990 to reconstruct Sunset Drive.	
9.4.	Notification of Emergency Change Order for Fuel Station Agenda Item Report - AIR-23-040 - Pdf	111 - 115
	Recommended Motion: Receive and file notification of emergency change orders for the City Fuel Station project.	

- 9.5. City Hall Architectural Design Services Contract 117 - 122
[Agenda Item Report - AIR-23-034 - Pdf](#)

Recommended Motion: Approve a contract with SJCF for architectural design services in the amount of \$40,000.

- 9.6. Update Code of Meeting Procedure and Governing Body Manual 123 - 186
[Agenda Item Report - AIR-23-036 - Pdf](#)

Recommended Motion: Adopt the Code of Meeting Procedure and Governing Body Manual.

- 9.7. Updates to the List of Council Priorities 187 - 189
[Agenda Item Report - AIR-23-035 - Pdf](#)

Recommended Motion: Approve the City Council's updated list of priorities.

10. ANNOUNCEMENTS

11. ADJOURNMENT