

**UNAPPROVED  
DERBY PARK AND URBAN FORESTRY BOARD MINUTES  
January 12, 2023**

Call to Order: 11:00 A. M.

<b>Roll Call:</b>	<b><u>Members Present</u></b>	<b><u>Members Absent</u></b>
	Sherii Farmer	
	Marty Hunt	
	Bruce Renberger	
	Dave Peebler	
	Jason Griffin	
	Regina Solis-Willhight	

**Also in attendance:** Steve White, Joe Loflin, Shana Sneath, Bonnie Thieme

**Approval of Minutes:**

**Motion:** Marty Hunt moved to approve the minutes from December 8, 2022.

**Second:** Jason Griffin second.

**Vote:** All yea, motion carried.

**Open Forum:** The Christmas lights looked very good around the city. Mr. White let the group know it takes the Public Works staff takes 4-6 weeks to set up lights around the city and thanked them for the compliment. There was also good participation with the community tree lighting contest.

**New Business:** Professional development certifications were earned by Bonnie and Chris Swindler for Arborists Certifications. We have 2 Certified Playground Inspectors on staff and 2 Certified Aquatic Operators. We received a truck we order about a year ago. City Council approved a stump grinder as well as 2 mowers. Pitt State contacted the Parks Dept about the eastern spotted skunk. They have put cameras up in 5-6 of our parks to do research on the skunk. Four staff members are going to the Shade Tree Conference. Joe and Steve are going the KRPA conference. We have openings to be filled soon for groundskeepers. The City Manager

will be sending out a community survey, it's a willingness to pay type survey for the Derby difference sales tax. Please fill it out if you get it in the mail to make your opinion known. It is budget season and work has already begun on the budget for 2024. Six third Thursday events will replace Spring Into Art. Infrastructure has been started for the Walk of Freedom that grants funds are assisting to build. The Arbor Day celebration will likely be wrapped up into Public Works week that we are bringing back. The city acquired land behind Walmart and will be mowing that and land along Buckner.

Ordinance – Should Arborists working in the City of Derby be required to have a license? If so, what should the license fee be? Arborist must be insured to receive certification. The board had a discussion about how this should be handled in the future and discussed making some edits to the ordinance if it is going to be enforced. Education about contractors not being able to use the city's chip site for dumping could be distributed when the license was obtained. What would be an appropriate fee for an arborist license? A \$25 fee was mentioned by several members of the board. Do they need to be certified arborist to obtain a license? The issue was tabled until the next meeting. In the meantime you can check out the Kansas Forest Service website for additional research.

**Motion to adjourn:** Bruce Renberger moved to adjourn the January 12, 2023 PUF meeting.

**Second:** Sherii Farmer, second.

**Vote:** All yea, motion carried unanimous.

End.

Respectfully Submitted,  
Shana Sneath  
Public Works Coordinator,

Mary Hunt

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Chairman